



**OFFICE OF THE DEAN  
FACULTY APPOINTMENTS, PROMOTIONS AND TENURE OFFICE**

**Clinical Practice and/or Administrative Leadership Track - INFORMATION ADDENDUM  
NEW APPOINTMENTS & PROMOTION - ASSOCIATE PROFESSOR AND PROFESSOR**

CANDIDATE NAME: \_\_\_\_\_ DEPARTMENT: \_\_\_\_\_ DATE: \_\_\_\_\_

*Please fill in all data applicable to you, and indicate "N/A" if an item is not applicable.*

**I. Practice / Provider Information**

As a supplement to the Clinical Profile you provided on your CV, describe characteristics of your practice that demonstrate your stature as a master clinician, e.g.,

- the complexity of your caseload,
- partnering with other physicians to monitor patient care
- Estimated number of referrals per year
- Estimated frequency of other physicians seeking your opinion on difficult cases (include only formal documented consults in this count)
- Geographic reach of the referrals you receive (tristate, national, international)
- Number of years in practice
- Describe new approaches to medical treatment and/or prevention that you have developed for use within your practice, and the impact on patient outcomes.
- If not detailed in your CV, describe your role(s) in the clinical trials
- If appointed on committee(s) within your professional society, please briefly describe work/outcomes
- If applicable, describe any pro bono service you may have provided

<p>If you admit patients to the hospital and provide care as the attending physician, indicate:</p> <ul style="list-style-type: none"> <li>• Average number of patients per year</li> <li>• Average Length of Stay</li> <li>• Risk Adjusted Mortality</li> </ul>	
--	--

## II. Educational Activities

<p>As a supplement to the educational information on your CV, if applicable to you, please list activities/outreach services that you provide as a physician, e.g., lectures to promote wellness and/or preventative medicine to community centers, schools, senior centers, etc.</p>	
<p>Describe mentoring that you provide to junior members of your faculty practice, and your assessment of the impact you have on their professional development, e.g., improvements in their practice and performance.</p>	
<p>OPTION TO APPEND EVALUATIONS/LETTERS TO THIS DOCUMENT: teaching of Medical Students/Residents/Fellows/Inpatient consult months - Provide evaluations from past two years. If evaluations are not available, you can invite former learners (<b>only those you do not plan to use as a reference for your faculty application</b>) to write letters describing their learning experience under your tutelage, and append the letters to this form.</p>	

### III Clinical Leadership / Senior Administration

If you are/previously were a practitioner, briefly highlight your practice by filling out section I of this form, pertaining to clinical practice experience. If question(s) are not applicable to you, just indicate N/A.

If your clinical experience included time as a practice director, briefly describe the efforts you made to foster practice growth and excellence, e.g., consultants and/or innovative approaches to practice management. Describe findings and/or overall impact.

During your current and/or prior role(s) in institutional administration, describe your initiatives and/or your unique role in significant improvements including but not limited to

- major initiative(s) to improve clinical outcomes
- major clinical care enhancements and/or new programs to support clinical care
- cost effective initiatives and/or institutional growth
- institutional expansion, including but not limited to mergers and/or acquisitions

Describe any role(s) you had while at prior institutions and/or on the national stage to study and recommend initiatives concerning health care disparities.

Describe any participation and/or leadership roles on local and/or national committees assembled to address, recommend and/or implement policy changes and/or define quality, including but not limited to invitations from your professional societies, local and/or federal government bodies and major foundations.

Describe any work you have done or your involvement in Global Health initiatives.